

## HVAC SOLUTIONS MANAGER

At GreenerU, we envision educational and community institutions leading the world in mitigating climate change. Our mission is to help our clients achieve climate neutrality and sustainable operations.

GreenerU helps institutions navigate the organizational, operational, and infrastructure changes required to reach climate neutrality through planning, engineering, and implementation. We're in this because we care—about the planet, about our clients, and about each other.

We are looking for a committed, passionate, fun, and energetic individual to join our team.

### THE POSITION

GreenerU seeks a highly motivated mechanical or energy engineer who has experience managing engineering projects, energy efficiency project development, and decarbonization work. The ideal candidate can develop low-carbon HVAC renewal solutions, efficiency measures and produce other project-related deliverables to support our planning, engineering and construction teams. This person can thrive in an entrepreneurial environment with little direction, think creatively to suggest new and innovative approaches, and oversee and manage development work by both internal project development engineering staff and external partners.

Projects GreenerU deliver vary depending on customer needs. Examples of past projects that this person may be tasked with include decarbonization studies, boiler retirement and electrification, enabling buildings to accept new low-carbon energy from central plants, chiller and air handling replacements, heat recovery solutions, and ventilation optimization.

The HVAC Solutions Manager will report to the Vice President of Engineering.

### REQUIRED SKILLS, EXPERIENCE, AND CHARACTERISTICS

- 5–10 years of experience with energy efficiency and/or building HVAC/MEP engineering
- PE is preferred; EIT or CEM certification is a plus
- Strong verbal and written communication skills
- Strong analytical skills
- Ability to work independently with limited guidance
- Ability to work effectively in a team environment
- Ability to manage multiple projects and schedules simultaneously
- Strong attention to detail and organizational skills
- Must be physically able to perform field surveys, including extensive standing/walking and climbing ladders
- Proficiency with MS Office especially Excel
- Field project management experience is a plus

### PRINCIPAL DUTIES

- Conduct field investigations of existing building energy systems
- Identify and develop opportunities for energy- or carbon-reducing capital projects, such as upgrades to HVAC systems, energy efficiency measures, and replacement of fossil fuel based systems with all-electric based systems
- Develop new and maintain existing customer relationships through sales and marketing efforts, including conference attendance

- Collaborate and communicate constructively with owners to identify challenges and needs, and brainstorm solutions to their energy and carbon reduction goals
- Prepare concept-level drawings, sketches, reports, and/or presentations for use in communicating project concepts to customers, consultants and/or subcontractors
- Coordinate with GreenerU's sub-consulting engineers in performing design engineering and other engineering analyses of projects
- Develop cost estimates of proposed efficiency improvements, working with equipment suppliers and installation subcontractors
- Supervise project development engineering staff to effectively and efficiently develop projects from conceptual/planning phase to contract-ready work scopes

## ADDITIONAL DUTIES

- Maintain a thorough understanding of energy efficiency, infrastructure renewal, and clean energy opportunities to offer customers
- Maintain contacts with equipment suppliers and sales representatives
- Participate in relevant professional organizations
- Work to secure relevant professional certifications
- Perform other related duties as assigned

## BENEFITS

- Competitive salary
- Paid time off, parental leave, and eleven paid holidays
- Health, vision, and dental insurance
- Employer-supplemented health savings account
- Employer-matched 401(k) plan
- Career learning and development

## OUR CULTURE

At GreenerU we create a culture of excellence, key components of which include:

- Strong collaboration both internally and with our clients
- Putting our clients' interests first
- Continually raising the bar by which we measure success
- Frequently seeking feedback from and respectfully providing feedback to co-workers and clients on how to grow and improve
- Hiring and promoting high-performing individuals

Furthermore, as a mission-driven company, it is important that GreenerU emulate its values and interest in achieving broader sustainability on a daily basis both internally and externally. GreenerU strives to create an environment and operate in a fashion that reflects our values and mission. Employees need to understand and embrace the values our team honors every day.

GreenerU is a workplace environment committed to diversity, inclusion, equity, and justice. We are an affirmative action, equal opportunity employer and encourage candidates of diverse backgrounds to apply. We are looking for a committed, passionate, fun, and energetic individual to join our team.

Candidates are encouraged to apply to [careers@greeneru.com](mailto:careers@greeneru.com) by providing a resume and one-page cover letter describing your interest, skills, and relevant background experience. **No calls, please.** All staff is expected to be fully vaccinated for Covid-19. **For more information about GreenerU, please visit our website at [www.greeneru.com](http://www.greeneru.com).**